



**VIRGINIA BEACH NEPTUNE FESTIVAL  
PRINCE/PRINCESS APPLICATION**

Applications must be received in the  
Neptune Festival Office located at

**265 Kings Grant Road, Suite 102  
Virginia Beach, VA 23452**

no later than  
Tuesday, November 14, 2023



## VIRGINIA BEACH NEPTUNE FESTIVAL PRINCE/PRINCESS APPLICATION

Being a Neptune Festival Prince or Princess is an honor and a truly fantastic experience- it must not be taken lightly. During the year, it will be your responsibility to serve as an ambassador for the City of Virginia Beach as well as for the Virginia Beach Neptune Festival.

If you are one of the select few who are chosen, you must be prepared to commit the expected time and attention. Should you become a member of the 50<sup>th</sup> Court of King Neptune, you will find an opportunity to learn, to have new experiences, to meet the leaders of Virginia Beach and the Hampton Roads area, and to maximize your maturing process. It will be up to you to make the most of this opportunity through your attitude, commitment, and enthusiasm.

Please make certain that you are both ready to accept this responsibility as you make your decision to apply.



## GENERAL INFORMATION

The **50<sup>th</sup> Annual Virginia Beach Neptune Festival** is intended to provide an opportunity for citizens of the City of Virginia Beach to mix and mingle in an atmosphere of festive fun, to develop a sense of community pride, and to enjoy and celebrate together the special heritage that characterizes the City of Virginia Beach. Royal Court members serve as the visible embodiment of community service and are recognized as role models across our City.

Most of the Neptune Festival events will take place during the month of September; however, **there are many activities that occur throughout the year which the Royal Court attends.**

Selected representatives from Virginia Beach High Schools will be designated as “Princes and Princesses of the Court.” Along with Tritons and their partners, they will accompany King Neptune to official functions during the 2024 season.

All students who are presently juniors and will be entering their senior year in Fall 2024 at a High School located in the City of Virginia Beach are invited to apply for selection.

### **ELIGIBILITY REQUIREMENTS:**

1. Enrollment in a Virginia Beach High School for at least one (1) year prior to application
2. Scholastic grade point average of 2.75 or above
3. Continued residency in the City of Virginia Beach and enrollment in the Senior Class of a Virginia Beach High School for the 2024-2025 scholastic year
4. Demonstrated active participation in school, community, and/or civic organizations

Selection will be predicated on the stated criteria and will include evaluation of applicant’s presentation, communication skills, and personality.

**APPLICANTS SHOULD POSSESS SOME KNOWLEDGE OF THE  
NEPTUNE FESTIVAL AND ITS PURPOSE**

## **PROCEDURE FOR SUBMITTING AN APPLICATION:**

1. **PLEASE READ THE ENTIRE PACKET BEFORE DECIDING TO APPLY.**
2. Retain **ALL** pages of information for your future reference.
3. Complete the biographical sheet and your motto/slogan.
4. Applicant and parent(s) **MUST** sign the Consent Form.
5. The following must be submitted to the Neptune Festival office by November 14, 2023.  
**NO EXTENSIONS OF THE DEADLINE WILL BE PERMITTED.**
  - a. Biographical Sheet
  - b. One photograph of applicant, in color, attached to sheet (non-returnable)
  - c. Consent form [signed by BOTH parent(s) and applicant]
  - d. Scholastic Record Certification – to be completed and signed by either School Guidance Director or Principal

## **PLEASE NOTE:**

### **MAIL OR DELIVER APPLICATION TO:**

Virginia Beach Neptune Festival  
ATTN: Prince/Princess Application  
265 Kings Grant Road Suite 102  
Virginia Beach, VA 23452

**APPLICATION MUST BE RECEIVED IN THE NEPTUNE FESTIVAL  
OFFICE NO LATER THAN:  
TUESDAY, NOVEMBER 14, 2023**

If you do not receive notification that your application has been received, please call the Neptune Festival office at (757) 498-0215

# SELECTION PROCESS

**PRELIMINARY INTERVIEWS: Monday, November 20, 2023 at 7:00pm**

**FINAL INTERVIEWS: Wednesday, November 29, 2023 at 7:00pm**

**Hilton Virginia Beach Oceanfront  
2<sup>nd</sup> Floor  
3001 Atlantic Avenue | Virginia Beach VA 23451**

- 1. INCOMPLETE APPLICATIONS WILL BE DISQUALIFIED**
- Absence from the Preliminary Interviews and/or Final Interviews (if selected as a finalist) will disqualify an applicant. **NO EXCEPTIONS**
- Finalists must be accompanied by their parent(s) on Wednesday, November 29th at 7:00pm for a final meeting with the selection panel and festival leadership.
- Applicants should plan to reserve the entire evening on both dates for the selection process. Depending on the number of applicants, the selection process may go until 10:00pm on both nights. Every effort will be made to finish as expeditiously as possible.
- Festival officials reserve the right to disqualify any applicant who is deemed not to have met the requirements of the criteria as stated, or whose actions are not consistent with the spirit of the festival. ***Once selected, a member of the Royal Court is subject to removal at any time, for any infraction of the rules, or for lack of cooperation with activities of the festival.***

# PRINCE/PRINCESS REQUIREMENTS

Neptune Festival Princes and Princesses are expected to be available for ALL scheduled festival events, including any rehearsals which may be necessary. The schedule is subject to **additions and revisions**, among them will be wardrobe fittings and events which cannot yet be scheduled.

***THERE WILL BE A REQUIRED MEETING IN JANUARY/FEBRUARY AT THE NEPTUNE FESTIVAL OFFICE FOR ALL PRINCES AND PRINCESSES. WE WILL SELECT A DATE WHEN ALL ARE AVAILABLE.***

## **GENERAL REQUIREMENTS:**

1. The commitment one makes as a member of the Neptune Festival Royal Court is a serious one. In addition to the fun and excitement of festival events, there is preparation, rehearsal time, and energy involved. Before accepting this responsibility, one should have a full understanding of what is expected. All questions should be directed to the Neptune Festival Office at (757) 498-0215 prior to making a decision to enter the selection process.
2. It is important that all Royal Court members attend all meetings, rehearsals, and fittings as requested. Festival officials cannot accommodate each person's individual schedule and to do so would be unfair to other participants. Each person is expected to arrange their schedule to allow for these responsibilities. Promptness and preparedness are expected.
3. At all times, members of the Court should display conduct befitting their status as a representative of the festival, their community, and themselves.
4. The "Parental Information" sheet should be read jointly with parent(s) before signing the Consent Form.

# PARENT AND APPLICANT PROCEDURE AND POLICY

Young gentlemen and ladies who are selected as Princes and Princesses for the Neptune Festival Royal Court are consistently among those whose activity schedules are full. They are routinely members of sports teams, school committees, clubs, and community groups. Their very involvement in such is a part of what prepares them for the role of Neptune Festival Prince or Princess. Festival officials recognize that these commitments are important and a valuable part of each student's life. However, these young people and their parents who accept an invitation to join the Royal Court must understand the promise they are making. The festival cannot meet its obligations and fulfill its duties without such an understanding.

Therefore, we wish to make clear our expectations. Princes and Princesses are required to attend ALL functions **whether scheduled at this time or added later**. Unfortunately, all activities cannot be set this far ahead; however, the dates for the King's Coronation Gala and Boardwalk Weekend have been set and are **NOT ADJUSTABLE**. **The King's Coronation Gala is scheduled for March 23, 2024, and all Princes and Princesses must be available for a 9:00am rehearsal and for the Gala itself later that afternoon and evening. The Boardwalk Weekend dates are scheduled for September 27, 2024 – September 29, 2024, and Princes and Princesses must stay with us at the Hilton Virginia Beach Oceanfront Hotel for the entire weekend.** This applies even if a Court member has been excused earlier for a similar function. Unless excused by the appropriate Festival official, absence from an event constitutes a violation of one's contract.

We ask that you please consider this policy **carefully** when making the decision to enter the selection process and/or accepting an invitation to the Court.

## EXPENSES

Prince/Princess expenses are significant and are primarily borne by the festival. They include meals, refreshments, transportation, wardrobe, and hotel accommodations for Boardwalk Weekend. There will be some expenses which must be borne by the participant.

*A fee of \$100 is assessed to each Prince and Princess to cover various internal costs, etc.* This fee is due and payable upon acceptance into the Royal Court. Alterations to Royal Court clothing, if necessary, are the responsibility of the participant.

Families of the Princes and Princesses are responsible for their own expenses at Neptune Festival events.

Please be acquainted with the requirements noted in the "Prince / Princess Responsibilities" prior to signing the Parental Consent Form.

## BIOGRAPHICAL INFORMATION

Full Name (First, Middle, Last):

Name you prefer to be called:

E-Mail:

School:

Scholastic Average:

Home Address (Street, City, Zip):

Home Phone:

Cell Phone:

Birthday:

Mother's Name:

Occupation:

Home Address:

Biz Name:

Street, City, Zip

Email:

Home Phone:

Biz Phone:

Cell Phone:

Father's Name:

Occupation:

Home Address:

Biz Name:

Street, City, Zip:

Email:

Home Phone:

Biz Phone:

Cell Phone:

Sibling Names and Ages: (use reverse side if necessary):

Name:

Age:

Name:

Age:

Will you be a resident of Virginia Beach for the 2024-2025 school year?

Have you been arrested for any offense?

Have you or any member of your family been directly involved with the Neptune Festival? \_\_\_\_\_  
-- If yes, please explain:

Do you have plans to continue your education beyond high school?

What are your career goals?

Please itemize all high school extra-curricular activities and honors (use reverse side if necessary):

Please list 3 local references other than family members we may contact:

NAME	ADDRESS	PHONE
1.		
2.		
3.		

To assist the Neptune Festival staff in preliminary planning, please list on the back of this form any dates presently scheduled when you plan to be out of town in 2024 (i.e., family vacations, camp, class trips, etc).





# PARENT/GUARDIAN CONSENT

I/We understand that my/our child is an applicant for the 2024 Neptune Festival Prince/Princess Selection.

I/We have read the “*Parents and Applicants Procedure and Policy*” and understand that if my/our child is selected by the Neptune Festival Selection Committee, he/she is obligated to participate in all activities of the Neptune Festival as may be required. **Failure to do so without prior expressed permission from the appropriate Neptune Festival officials will constitute violation of this agreement** and all wardrobe and/or other items provided for him/her will be reclaimed. I/We have reviewed the responsibilities of a Neptune Festival Prince/Princess and will support my/our child in their capacity as a member of the King’s Royal Court, if selected.

I/We further release the City of Virginia Beach, the Neptune Festival, their respective volunteers, members, agents, and employees, and waive any claim against them, jointly or severally, and hereby agree to defend, indemnify, save, and hold them harmless from and against any and all claims of any nature including, but not limited to, bodily injury or death to myself/ourselves or others, damage of property, attorney’s fees and costs, and otherwise, occasioned by my/our participation in any Neptune Festival activity, which is organized, sponsored, supervised, and/or controlled by the Virginia Beach Neptune Festival and its parent corporation, Virginia Beach Events Unlimited, Inc.

My/Our participation is completely voluntary, and I/we assume all risks and hazards incidental to the activities or events in which I/we participate.

I/We further understand that my/our child may be photographed, recorded, or otherwise promoted as part of the Neptune Festival and will receive no redress or compensation for the festival’s use of these materials.

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Parent/Guardian Signature

Date

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Parent/Guardian Signature

Date

# PRINCE/PRINCESS APPLICANT AGREEMENT

I hereby indicate my intention to participate in the Neptune Festival Prince/Princess Selection Interviews and, as a condition of being permitted to participate in such, give my consent to be photographed, recorded, or otherwise as a part of the Neptune Festival, and to receive no redress or compensation for the use of such photographs, recordings, and the like.

I have reviewed these requirements of a Neptune Festival Prince/Princess and understand all guidelines, expectations, and the level of responsibilities to my commitment.

If selected as a Neptune Festival Prince/Princess, I hereby promise to abide by the policies and to conduct myself in a manner befitting the title bestowed upon me.

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Prince/Princess Applicant Signature

Date

# SCHOLASTIC RECORD CERTIFICATION

SCHOLASTIC RECORD CERTIFICATION TO BE COMPLETED AND SIGNED BY THE HIGH SCHOOL PRINCIPAL OR DESIGNATED REPRESENTATIVE. THIS **MUST** BE ATTACHED TO THE REQUIRED FORMS AND PHOTOGRAPH.

We sincerely thank you for your cooperation and continued support.

This certifies that records on \_\_\_\_\_ substantiate the following: *(Print name of applicant)*

1. Grading Scale: \_\_\_\_\_

Cumulative grade/GPA (as of most recent reporting period): \_\_\_\_\_

Equivalent Letter Grade: \_\_\_\_\_

2. Do you feel the student is able to keep up with schoolwork if he/she missed time for Festival participation (Approximately 3 days overall)?

Yes \_\_\_\_\_

No \_\_\_\_\_

Any additional comments you feel may be beneficial to the selection committee in assessing this applicant is appreciated. Your input is invaluable.

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\_\_\_\_\_  
Name

\_\_\_\_\_  
School

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title